



Dear Applicant,

January 2012

Thank you for your interest in Crew4Superyachts.

Please find enclosed details of our Professional Super Yacht Steward and Stewardess training courses. Exclusive to Crew4Superyachts our training is held on location at 5***** Star Gold Sunnybank Guesthouse (www.sunnybankguesthouse.co.uk) in West Yorkshire. Here we offer you the chance to train in this exclusive environment so you can learn 'on the job' – what better way to assist you in gaining the skills needed for employment on board luxury world-travelling super and mega yachts.

Our 6 day training course and accommodation packages start from **£980**, and include:

- 6 day professional Super Yacht Steward/ess Training Course
- 5 nights 5***** accommodation at Sunnybank
- Daily hot or cold hold award winning breakfast
- Daily buffet lunch
- Full 100+ colour page training manual
- All transport to, from and during training course
- Wine appreciation certification
- Flower arrangement to take home with you at the end of the course



It may be helpful for you to have a look at www.dockwalk.com, and www.thecrewreport.com, both of these are yachting websites exclusively for crew members of super and mega yachts. Here you can immerse yourself in the world of the 'yachtie', watch videos of crew members and hear their views and experiences in the super yacht industry. On the website www.superyachtjobs.com you will find a list of jobs available for junior stewards and stewardesses, which you will be able to apply for once you have completed your training with us. Once the full course is completed you will be placed on our recruitment books and put forward for jobs we have available, as well as joining recruitment agencies worldwide.

One pre-requisite for working on board super yachts is the completion of the full STCW-95 Basic Safety Training certification. This is a 5 day course made up of 4 modules: Personal Survival Techniques, Personal Safety and Social Responsibilities, Fire Fighting and Elementary First Aid. It will significantly increase your chances of securing employment onto a super yacht if you have this STCW-95 certification, and it is recommended you complete this before beginning your yachting career.

If you are interested in taking part in one of our training courses, please fill in the attached booking confirmation form and return it to us, stating the date you would like to attend the course along with your payment for the deposit to confirm your place. You will then be sent further information about what to bring with you to the course.



Forthcoming 6 day Professional Super Yacht Steward/ess Training Course dates:

- January 15th – 20th, 2012
- February 19th – 24th, 2012
- March 4th – 9th & 25th – 30th, 2012
- April 15th – 20th, 2012
- April 29th – May 4th, 2012
- Further dates TBC

Thank you for your interest in Crew4Superyachts, and I look forward to meeting you in the near future.

Yours Sincerely,

RSimms

Rachel Simms

Crew4Superyachts Ltd

6 Day Professional Super Yacht Steward/ess Training Course is made up of the following modules:

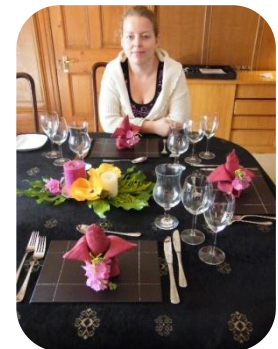
INTRODUCTION TO YACHTING AND THE ROLE OF THE PROFESSIONAL SUPER YACHT STEWARD/ESS

- Pros and cons of the super yacht industry
- STCW 95 Basic Safety training course information
- The life of a Steward/ess - watch videos and listen to the experiences of super yacht crew members
- Junior steward/ess, 2nd steward/ess and chief steward/ess roles & job descriptions, and salary expectations
- Crew uniform
- What you do when guests come on board
- Super yacht crew hierarchy



SUPER YACHT INDUSTRY INFORMATION

- The difference between charter and private yachts
- The behaviour of crew – on and off the vessel
- What you can expect in your cabin
- Itineraries, yachting seasons
- B1/B2 visa requirements
- Crew houses
- ENG 1 crew medical certificate
- Contracts and Medical insurance
- Salary and tax



SILVER SERVICE

- Distinguish between many varying types of cutlery, and learn their uses
- Learn and practice table setting layouts - from basic to more formal
- Learn which types of glassware to use during meal service, and where to place it
- Learn other service styles: American service, French Service, Gueridon Service, Family service and Russian service
- The order of serving during meals
- The correct way to silver serve your guests
- Clearing basics
- Coffee service
- Wine service



TABLE ART AND NAPKIN FOLDING

- Learn what it takes to expertly decorate a formal dining table for your guests
- Practice using a variety of objects to create a perfect themed setting



YACHT TERMINOLOGY AND BASIC NAVIGATION

- Yacht orientation and useful yacht terminology

LAUNDRY AND HOUSEKEEPING TO SUPER YACHT STANDARDS

- Detail cleaning - spend each morning on the training course cleaning bedrooms and remaking beds here at Sunnybank – exactly as you will do on board the super yachts
- Learn the art of towel and toilet roll folding
- Laundry specifics – crew uniform and guest clothing, ironing and folding sheets, napkins and tablecloths – each day you will have a selection of guest sheets to iron, just as you will do once on board
- Interior maintenance – including the care and maintenance of silver and brass
- Provisioning
- Procedures of stowing a yacht for passage



WINE APPRECIATION

- A qualified wine expert will guide you through an array of wine varieties from around the world, showing the techniques to help you develop your palate
- Learn the best wines to complement the meals you will be serving, enabling you to select the perfect wine for your guests every time
- After a short test you will gain a certificate to add to your super yacht portfolio
- Leave with a 40+ page foundation wine course training manual to complement your continuous learning whilst on board your first super yacht



FLORAL ARRANGEMENT AND CARE

- After watching a team of professional florists demonstrate how to arrange flowers you will follow their expert instruction to make your own arrangements
- Learn the art of caring and conditioning your floral arrangements on board
- Leave the training course with a table arrangement



SPECIALITY COFFEE MAKING, BAR TENDING AND COCKTAIL MAKING

- How to use percolator, stove top espresso pot, French press and automatic coffee machines
- Differentiate between different types of espresso coffees
- Learn how to steam milk to create the perfect cappuccino and latte
- The items needed to expertly equip your on-board bar
- Practice making fabulous cocktails for your guests

CV PREPARATION, INTERVIEWING AND YACHT CREW AGENCIES

- Super yacht CV's explained
- What captains and crew agencies expect to see in a perfect CV
- The perfect photo
- How to join the various yacht crewing agencies worldwide
- Dock-walking and day working – where to go and what will be expected of you
- Your first interview and questions to ask
- Leave this module with a CV to the standards required of the super yacht crew agencies, as well as having joined numerous agencies throughout the course



Accommodation Packages

To date (August 2011) we only offer our training course in packages combined with accommodation, which means our professional training course is not available without also staying with us at Sunnybank Guesthouse.

Each room has been individually designed and offers the full range of modern facilities, flat screen TV's with 'Freeview' CD and DVD players. Wi-Fi connection for laptops, tea and coffee making facilities, mineral water, hair dryers, crisp linen and top of the range pillows. In the bathrooms you'll find a range of luxury toiletries from the White Company and even our very own Holmfirth Wool Fat Soap.



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- March 4th – 9th, 2012
- March 25th – 30th, 2012
- April 15th – 20th, 201
- April 29th – May 4th, 2012
- **Further dates TBC**

Package 1: £980

- 5 nights 5 Star Gold SHARED **twin accommodation** (sharing our luxury suite with another student, if available)
- 6 day professional super yacht stewardess training course
- Full 100+ colour page training manual
- All transport during training course (to and from your arrival into Huddersfield)
- Daily hot or cold 'gold award winning' breakfast
- Daily buffet lunch



Package 2: £1060

- 5 nights 5 Star Gold accommodation in your **own room** in one of our luxury guest bedrooms
- 6 day professional super yacht stewardess training course
- Full 100+ colour page training manual
- All transport during training course (to and from your arrival into Huddersfield)
- 5 nights 5***** accommodation at Sunnybank
- Daily hot or cold 'gold award winning' breakfast
- Daily buffet lunch



A note from Crew4Superyachts Ltd

I decided to set up Crew4Superyachts Ltd after my own experiences of working on board super yachts. After leaving Birmingham in 2002, I travelled to Antibes in the South of France to undertake a super yacht stewardess course. After completing this course I gained my first junior stewardess position on board a 55 meter super yacht based in Monaco, Monte Carlo - they were looking for a stewardess with silver service experience, and after just finishing my stewardess course which included silver service I happened to be one of the only 'green' crew members around with these skills - I was offered the position two days after finishing my training! I had no idea what to expect on board a super yacht - I had only ever worked in an office and hadn't travelled much, but the crew took me under their wings and I began to love the life on the ocean. Life as a stewardess took some adjusting to - the hours were long and the guests were demanding, however none of this seems to matter when you are anchored in the clear blue Mediterranean watching dolphins swimming close by. During the months of March - September the super yachts travel along the Mediterranean - and after berthing at the Cannes film festival and having a bit of time off to look for superstars, I found myself travelling to St. Tropez, Italy, Capri and Corsica before heading back to Monaco where I said goodbye to the crew at the end of the summer yachting season.

I knew this was a job I loved and wasn't ready to go home, so with the experienced gained during my first season I found another junior stewardess position on board a super yacht crossing the Atlantic Ocean and heading to the Caribbean. Once you have worked on board one yacht and got that bit of experience under your belt, the world really is your oyster. Sailing from island to island in the Caribbean sun, working and enjoying life, I knew I had found the perfect career.

During my 8 years on board super yachts my travels have taken me to destinations I could only ever have dreamt of - from Chicago and New York to Papua New Guinea, through the Panama Canal, Mexico and Australia to the Micronesian Islands, and then some... I have worked with royalty and movie stars - if someone would have told me when I was sitting in my office in Birmingham that I would end up working for Johnny Depp I would never have believed it! But this isn't like any other job - you get up close and personal with the rich and famous and meet some really fantastic people, and live the life of your dreams. There is no denying that it can be hard work, but the rewards are fabulous.

I decided to set up crew4superyachts as I want to show you how to get into this exciting industry. Once you are a super yacht crew member the opportunities that are presented to you are far greater than you could imagine, so whether you are looking for a gap year, seasonal or permanent position packed with excitement, adventure and a large salary, I can guarantee the yachting industry is for you.



Rachel
Managing Director & Crew Trainer